January 10, 2008

Minutes of Meeting
City of Weston Lakes, City Council
Held at the Precinct 3 Building, Fort Bend County
8100 FM 359 Fulshear, Texas 77441
Tuesday, December 30, 2008
6:00 pm

1. Call to Order. The meeting of the Weston Lakes City Council was called to order at 6 PM on the 30th Day of December 2008 by Mayor Mary Rose Zdunkewicz.

Members Present:

Mayor Mary Rose Zdunkewicz
Alderman Trent Thomas
Alderman Clifton Aldrich
Alderman Denis DeLuca
Alderman Gary Owens
Alderman Theodore Case II

Marshal Ron Horowitz was also present.

Public Present:

Mr. Willaim Dubois and Mrs. Dot Dubois
Mrs. Clifton Aldrich
Mr. John Brown and Mrs. Elaine Brown
Mrs. Jane Poe
Mr. Jack Marshall
Mr. Vern and Mrs. Carolyn Flowers
Mr. Larry Burnside

2. Invocation. Alderman Trent Thomas led the Council in the Invocation and prayer.

3. Pledge of Allegiance. Alderman Clifton Aldrich led the Council in the Pledge of Allegiance to the Flag of the United States of America.

4. Minutes Approval. Upon a motion from Alderman Aldrich and a second from Alderman Thomas the minutes for the regular city council meeting on November 25, and the special meetings on 9 and 10 December.

5. Public Comment. Mayor Zdunkewicz asked for public comment and there being none moved to the next agenda item.

6. Mayor's Report. Mayor provided a report of ongoing actions that have been undertaken to establish the city.

a. The Mayor reported the status of the process to receive franchise fees from the Telephone, Gas, and Electric providers. Telephone fees submission was submitted on 15 December and is being processed by the PUC. Discussions have been initiated and ongoing with Center Point for gas and electric franchise fees. A model contract has been received and is awaiting discussions and review by the city's attorney when selected. Alcoholic beverage tax receipts will be provided the city upon receipt of the IRS confirmation of our EIN.

b. The Mayor reported that an effort was on going to obtain the services of a city secretary.

c. The Mayor reported that the city had obtained an EIN from the IRS and a post office box. Address of the city is PO Box 1082 at the post office in Fulshear.

d. The Mayor reported that the interlocal agreement process continues and that interlocal agreements that were anticipated are in fact not necessary; thereby reducing the total number of agreements required.

e. The Mayor reported that notification has been made to all of the cities in Fort Bend County that Weston Lakes is incorporated and organizing. Additionally, notification has been made to the Census Bureau, the State Agencies of Comptroller, the Department of Transportation, the Insurance Office, the Secretary of State and the Attorney General.

7. Consent Agenda. On a motion by Alderman Aldrich and a second by Alderman DeLuca the consent agenda presented in the agenda was passed with all aldermen present voting yes.

8. Insurance. The Mayor invited Mr. Larry Burnside to present the Texas Municipal League Inter Governmental Risk Pool proposals for Insurance coverage for the city.

A motion by Alderman Thomas and a second by Alderman Deluca to approve the coverages as described as option two in the Mr. Burnside presentation providing for increased coverages across the board for all categories of coverage was made. After discussion a vote was called for and was passed with all aldermen present voting yes.

9. City Attorney. A motion was made by Alderman Thomas and seconded by Alderman Case to consider and take action to hire a city attorney. At that point Alderman Aldrich requested recognition from the Mayor to make a statement. Recognition was granted and Alderman Aldrich stated that because of the fact that Olson and Olson, one of the candidates under consideration was his attorney in a pending law suit he would recues himself from any vote involving Olson and Olson. That said Alderman Deluca opened the discussion with a rational for selecting Olson and Olson. Alderman Thomas also added his support for the selection of Olson and Olson. At the end of the discussion a motion was made by Alderman DeLuca to select Olson and Olson as the City Attorney and was seconded by Alderman Thomas. Discussion already having taken place a vote was called for and was passed with Alderman Case, DeLuca, Owens, and Thomas voting yes. As indicated Alderman Aldrich abstained.

10. Meeting Rules. The Council then proceeded to consider a meeting rule resolution whch had been prepared for the Council's review. On a motion by Alderman Aldrich and a second by Alderman Thomas the resolution was presented for approval by the Council. Alderman Aldrich provided an overview of the Resolution and the reasons for it. He also indicated that a final approval should await a legal review by the City Attorney. There being no further discussion a vote was called for and was approved by the Council pending legal review with all present voting yes.

11. City Marshall. The Mayor asked the Marshal to provide an overview of the duties and responsibilities of the Office of the Marshal. Marshal Horowitz provided background on the legal requirement of his office and highlighted the areas that he would specifically focus on. He indicated that the primary law enforcement officer of the City will be the County Sheriff and his focus would be on liaison with the Sheriff's Office, fulfilling his appointment as the Assistant Emergency Management Coordinator, as well as providing a presence in the city for Safety and Law Enforcement classes and assisting in the conduct of a neighborhood watch program and acting as a Sergeant at Arms for city council meetings. In answer to a question related to the interface of the Marshal's office to the Security Guards at the gate; Marshal Horowitz indicated that he would begin a process of introducing himself to the Security Guards. He was reminded by Alderman Thomas that such efforts should be coordinated with the responsible member of the Board of Trustees. Mr. Vern Flowers, who was present at the meeting, identified himself as the responsible individual and the Marshal agreed to coordinate with Mr. Flowers. The Marshal also overviewed the administrative steps necessary to establish his office and the training he that would be required. He provided a brief discussion of his law enforcement background as a 37 year police officer in the City of Houston, three years service as a deputy constable and a short period as a deputy in the Fort Bend Sheriff's Department. Upon conclusion of his presentation a motion was made to approve moving forward on establishing the Marshal's Office by Alderman Aldrich and seconded by Alderman DeLuca. Being no further discussion a vote was called and all aldermen present voted yes.

12. Administration and Staffing. On a motion by Alderman Aldrich and second by Alderman DeLuca the Council approved the proposed city seal without discussion with all alderman present voting yes.

13. Adjournment. There being no further business on the agenda Alderman Thomas, moved for adjournment, Alderman Deluca, seconded the motion and all Aldermen presented voted yes. Adjournment occurred at 6:58 PM.

Signed

/s/
Mary Rose Zdunkewicz
Mayor, City of Weston Lakes