

Resolution 1-18

City of Weston Lakes

Emergency Management Committee

A RESOLUTION OF THE CITY COUNCIL OF WESTON LAKES, TEXAS, ESTABLISHING EMERGENCY MANAGEMENT COMMITTEE IN ACCORDANCE WITH NIMS STRUCTURE

WHEREAS, The Mayor is the primary and legal authority for the leadership and direction of Emergency response to all hazard threats to public health and safety and the order and discipline with the community under Federal and State Law, and

WHEREAS, because the City of Weston Lakes, Texas (the "City"), does not have an emergency management staff for the assessing, planning, reaction to and recovery from the devastation and interruption of life as a result of natural and manmade emergency events and non-emergency events, a volunteer committee is considered necessary to ensure the ability of the City government to direct the preparation, reaction to, and recovery from such events; and

WHEREAS, a volunteer Emergency Management Committee (the "Committee") is an appropriate organization of the City to provide for the continuity of emergency management for the City residents in all phases of preparation, coordination, reaction and recovery, from any and all events, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WESTON LAKES:

Section 1: The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct.

Section 2: That an Emergency Management Committee based on NIMS and the ICS command System will be established for the purpose of providing direction for the planning, coordination, reaction, and recovery for required response for all events and hazard emergency situations facing the City and its residents.

Section 3: The Committee will be made up of seven members appointed by the Emergency Management Coordinator with the approval of City Council. The Committee will be lead by the Mayor as the Emergency Management Director, supported by the Emergency Management Coordinator and the Deputy Emergency Management Coordinator. Other board positions to be filled are Planning Coordinator, Logistics Coordinator, Operations Coordinator, Financial Coordinator, Public Information Officer (PIO) and Safety Officer. These positions are all voting Board positions. These positions shall be a 2 year term and all board members must have NIMS qualifications/training within 6 months of appointment.

Section 4: Other advisory positions to the Committee are; The President of the POA, the Director of MUD 81, the Manager of the Weston Lakes Country Club, a Commissioner from ESD #4 and a weather advisor.

Section 5: The Committee shall assist and advise the City Council on the needs and operations of the City's Emergency Management Operations.

Section 6: The Committee shall meet at a called time and place convenient to the board members. Meetings are open to the public and agendas will be posted by the City.

Section 7: The Deputy City Secretary/EMC Assistant will serve as ex officio secretary and shall assist the committee as necessary. It is the responsibility of the Deputy City Secretary/EMC Assistant to post agendas, create agendas with the Director and Coordinator and create the meeting minutes.

Section 8: The Committee is authorized to establish its own rules of procedure and to appoint its own subcommittees.

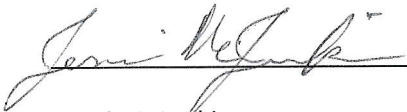
Section 9: The Committee will have an annual budget set by Council. Purchases outside of the scope of the procurement agreement as set forth by the City should be brought to Council for approval before expensed. During an emergency the Emergency Management Director has authority to make purchases. See ordinance No. 04-09.

Section 10: This Resolution shall take effect immediately up its adoption by the City Council.

Passed and Approved by a vote of 5 "ayes" in favor and 0 "nays" against on this first and final reading on the 23th day of January, 2018.

Attest:

Approved:



Jenni McJunkin

City Secretary



Mary Rose Zdunkewicz

Mayor, Weston Lakes