

NOTICE of Special  
City Council Meeting  
City of Weston Lakes



Weston Lakes Country Club Ballroom  
32611 FM 1093  
Weston Lakes, Texas 77441  
Thursday, July 2, 2020 at 6:00 PM

## AGENDA: Special City Council Meeting

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Reading of Public Statement Rules and Public Statements
4. Consider and take action on approving the CARES Act Budget established by the Weston Lakes CARES Act Advisory committee.

The committee is overseen by the Mayor of Weston Lakes, Ramona Neal and chaired by Alderman Ted Case, Jr., Earlene Hopkins, Melissa Blanscet, Donna Rodgers and Patrick Geiger. Mayor to obtain a permit for bulk mailing for the City of Weston Lakes.

City OF WL Expenditure Category	Budget
Rent/Mortgage/Utilities Asst	\$120,000
Signage/Mailings	\$3,000
Technology/Software	\$10,000
Special Needs Support	\$10,000
Education	\$4,000
Testing	\$1,000
Small Business Grants - TBD	\$0
Emergency Management	\$12,500
Council Requested Purchases	\$10,000
Contingency/Reserves	\$39,600
Total	\$210,100

Alderman vote:

Case \_\_\_ Thomas \_\_\_ Ragle \_\_\_ Harnist \_\_\_ DeLuca \_\_\_

5. Approve the Mayor to hire Sarah M. Simmons for training as specified by the CARES Act to teach classes and prepare handouts for citizens of Weston Lakes who may need help, due to COVID-19, learning how to use Zoom, order groceries, O365, etc. Pay is to be \$60.00/hour, her normal tutoring rate for skilled teacher. Will teach three one-hour classes per day, as many times as needed up to five classes. Will provide an afternoon of training on apps up to five times. COVID-19 training funds to pay Sarah and hiring is only for this training. This will be done with a 1099 and not be an employee of the City. Funds from the Education line of the Weston Lakes CARES Act Budget.

Alderman vote:

Case \_\_\_ Thomas \_\_\_ Ragle \_\_\_ Harnist \_\_\_ DeLuca \_\_\_

6. Discuss and take action on use of FEMA Public Assistance (FEMA PA) funds as it corresponds to CARES Act funds. New information from Department of Treasury: CARES Act funding can be matched with funds under FEMA PA. This is a 75% match. Our portion of funds is 210,100. With this matched money if we were eligible for the full amount it could bring our available funds to  $\$157,575 + 210,100 = \$367,675$ . All funding and receipts/invoicing will still go through the county auditor's office for reimbursement.

Alderman vote:

Case \_\_\_ Thomas \_\_\_ Ragle \_\_\_ Harnist \_\_\_ DeLuca \_\_\_

7. Consider and take action on Emergency Management Administrative Assistant job description, 16 hours weekly that may exceed as needed: by project deadline/activation/initial set-up, and all pertinent criteria pertaining to the hiring of this position.

Alderman vote:

Case \_\_\_ Thomas \_\_\_ Ragle \_\_\_ Harnist \_\_\_ DeLuca \_\_\_

8. Consider and take action on advertising for hiring a new Emergency Management Administrative Assistant. Use funds from Legal Notices line item on budget to pay for advertisement.

Alderman vote:

Case \_\_\_ Thomas \_\_\_ Ragle \_\_\_ Harnist \_\_\_ DeLuca \_\_\_

9. Consider and take action on Mayor conducting interviews of applicants for Emergency Management Administrative Assistant.

Alderman vote:

Case \_\_\_ Thomas \_\_\_ Ragle \_\_\_ Harnist \_\_\_ DeLuca \_\_\_

10. Mayors Comments

11. Consider and take action on Adjournment

**CERTIFICATE:** I, the undersigned, City Secretary of the City of Weston Lakes, do hereby certify that on the 29th day of June, 2020, I posted a true and correct copy of the attached and following notice of a Special Meeting of the City of Weston Lake City Council to be held on Thursday, July 2, 2020, at 6:00 PM at Weston Lakes Country Club Ballroom, which posting was done not less than three (3) full days prior to the date fixed for said meeting.

Signed: Jenni McJunkin \_\_\_\_\_

City Secretary

NOTICE

Policy of Non-Discrimination on the Basis of Disability: The City of Weston Lakes does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities.

**NOTICE**

The City of Weston Lakes reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).