

**NOTICE Regular City Council  
Meeting  
City of Weston Lakes**



**Weston Lakes Country Club  
Ballroom  
32611 FM 1093  
Weston Lakes, Texas 77441  
Tuesday  
November 24, 2020 at 6:00 PM**

## **AGENDA: Regular City Council Meeting**

1. Call to Order. Welcome everyone and thank you for attending our meeting tonight.
2. Invocation and Pledge of Allegiance
3. Reading of Public Statement Rules and Public Statements
4. Mayor's Comments
5. Swearing in of aldermen by city secretary.
6. Consider and take action on 2018 – 2019 audit prepared by Sandersen and Scheffer, PLLC.  
Aldermen vote:  
Case \_\_\_\_ Thomas \_\_\_\_ Ragle \_\_\_\_ Harnist \_\_\_\_ DeLuca \_\_\_\_
7. Consider and take action on creating a policy naming the primary and secondary check writers for the City of Weston Lakes and establish procedures to govern the writing of checks.  
Aldermen vote:  
Case \_\_\_\_ Thomas \_\_\_\_ Ragle \_\_\_\_ Harnist \_\_\_\_ DeLuca \_\_\_\_
8. Consider and take action on allowing Mayor Neal to have access to QuickBooks as the city attorney stated in January of 2020 that access is to be granted. All financial information is in QuickBooks and Mayor Neal cannot produce documents for financial oversight without access.  
Aldermen vote:  
Case \_\_\_\_ Thomas \_\_\_\_ Ragle \_\_\_\_ Harnist \_\_\_\_ DeLuca \_\_\_\_
9. Consider and approve expenditures made from October 1 to November 4, 2020, making any needed adjustments.  
Aldermen vote:  
Case \_\_\_\_ Thomas \_\_\_\_ Ragle \_\_\_\_ Harnist \_\_\_\_ DeLuca \_\_\_\_
10. Consent Agenda: Approve meeting minutes of City council meetings and workshops dated:
  - A. Tuesday, June 16, 2020 Workshop
  - B. Monday, June 22, 2020 Workshop
  - C. Wednesday, August 19, 2020 Workshop Meeting
  - D. September, 2, 2020 Meeting with Executive Session
  - E. Monday, September 14, 2020 Budget Workshop Meeting
  - F. Tuesday, September 22, 2020 City Council Meeting
  - G. Tuesday, September 29, 2020 Workshop Meeting
  - H. Saturday, October 10, 2020 Virtual Meeting

- I. Friday, October 16, 2020 Public Hearing for Budget
- J. October 27, 2020 Regular City Council Meeting
- K. November 4, 2020 Public Hearing on Budget and City Council Meeting
- L. Tuesday, February 25, 2020 Regular City Council Meeting

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

- 11. Present and approve and October, 2020 Financials.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

- 12. Accept and approve resignation of Barrett Shephard for Emergency Management Coordinator position.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

- 13. Reapprove the mailout for the CARES Act in the amount of \$1,476.49 as mailout was previously approved on July 2, 2020 line item amount of \$3,000 and November 2, 2020 approval of mailout/letter. Mailout costs estimated from \$1,200 to \$1,500 with final price: \$1,476.49.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

- 14. Consider and approve reimbursement to Mayor Neal for paying for AlphaGrapics mailout for CARES Act in the amount of \$1,476.49.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

- 15. Discuss and take possible action on new location for meetings considering costs of facilities for city council meetings beginning in January 2021. Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

- 16. Consider and approve Mayor Neal to sign lease for two more years at current location in the amount of \$ \$1,276.07 per month.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

- 17. Consider and take action on cancelling December's city council meeting, scheduled to occur on December 22, 2020.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

- 18. Consider and adopt the 2021 Holiday Schedule.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

19. Consider and review investment policy and write for Resolution 02-20 in accordance with Sec. 2256 of local government code to submit to city attorney for final write up. Discuss city investment goals and review cash flow/cash flow analysis.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

20. Discuss and take possible action on investment of funds for the City of Weston Lakes.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

21. Consider and appoint investment officer and provide list of duties per the law and establish the quarterly report months January, April, July and October.

Investment officer: \_\_\_\_\_

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

22. Consider and take action on electing a mayor pro tem for 2021.

Mayor pro tem: \_\_\_\_\_

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

23. Discuss take possible action on getting a credit card for the city.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

24. Authorize Mayor Neal to establish annual purchase orders for payment of reoccurring monthly bills i.e. lease, fiber, telephone etc.

Aldermen vote:

Case \_\_\_\_\_ Thomas \_\_\_\_\_ Ragle \_\_\_\_\_ Harnist \_\_\_\_\_ DeLuca \_\_\_\_\_

25. Consider Adjournment

**CERTIFICATE:** I, the undersigned, City Secretary of the City of Weston Lakes, do hereby certify that on the 19<sup>th</sup> day of November, 2020, at 5:00 P.M., I posted a true and correct copy of the attached and following notice of a Regular City Council Meeting of the City of Weston Lakes City Council to be held on Tuesday, November 24, 2020 at 6:00 P.M., at the Weston Lakes Country Club Ballroom, which posting was done not less than three (3) full days prior to the date fixed for said meeting.

Signed \_\_\_\_\_  
Jenni McJunkin, City Secretary

NOTICE Policy of Non-Discrimination on the Basis of Disability: The City of Weston Lakes does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities.

NOTICE: The City of Weston Lakes reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).