



Incorporated May 2008

City of Weston Lakes

PO Box 1082 ★ Fulshear, Texas 77441
(281) 533-0907

Minutes of Regular City Council Meeting Office 365 Virtual Meeting

Tuesday, April 27, 2021 at 6:00 pm

To Join meeting "[Click Here](#)"

Or call in (audio only)+1 321-754-9478 Phone Conference ID: 928 583 29#

- 1. Call to Order.** The Regular City Council Meeting was called to order at 6:00 p.m. on Tuesday, April 27, 2021, by Mayor Ramona Neal A quorum was present.

Council Members Present:

Mayor Ramona Neal
Mayor Pro Tem Linda Harnist
Alderman Denis DeLuca
Alderman Ted Case
Alderman Trent Thomas
Alderman Bill Ragle

City of Weston Lakes Staff Present:

City Secretary, Jenni McJunkin
Jamie Neal Emergency Management Coordinator
Katie Rutherford w/Olson & Olson virtually attended
Absent: NA

- 2. Invocation and Pledge of Allegiance by Alderman Thomas.** Alderman Trent Thomas led the Council in the Invocation and the Pledge of Allegiance.
- 3. Reading of Public Statement Rules and Public Statements.** City Secretary, Jenni McJunkin read the following statement: "Each individual who wishes to make a public comment should use the chat function in Office 354, or email Mayor and City Secretary before the meeting and include your name and phone # and topic of conversation. Please keep self-muted until asked to speak. On Phone calls to unmute hit *6. Three minutes will be allotted for conversation. City Council may respond." People who spoke: No one.

- 4. Mayor's Comments**

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5. **FirstNet Phones Presentation then Q/A by FirstNet Team/AT&T with Council.** FirstNet Phones presentation was given by FirstNet Team/AT&T and answered Council questions.

6. **Emergency Management Coordinator's Update:**

A. **EM update**

B. **EM update on preparedness for 2021**

C. **Invitation to come to EM Quarterly Breakfast, May 1, 2021 at 9 AM**

7. **Financials and Investments:**

a. **Review and approve March's financials.** Motion made by Alderman Bill Ragle to approve March's financials. Seconded by Alderman Denis DeLuca.

Ayes: All

Noes: None

MOTION PASSED

b. **Treasurer's Report**

1. **Total amount of money city has in all accounts:** Total amount of money City has in all accounts, \$1,211,147.56.

2. **Total in Wallis Bank:** Total in Wallis Bank \$170,182.77

3. **Total in New First Sweep Account:** Total in New First Sweep Account, \$1,000.

4. **Total in New First Account:** Total in New First Account, (ICS) \$ 1,039,964.79

c. **Notice that Budget vs. Actuals will now be posted on the website monthly for financial transparency.** Notice was given that Budget vs. Actuals will now be posted on the website monthly for financial transparency.

d. **Advise council of Investment Committee's meeting which took place on April 7, 2021 and give report – by Mayor, we accomplished a lot at our first meeting.** Council was advised of Investment Committee's meeting which took place on April 7, 2021 and given report by Mayor.

1. **Reviewed some of our policies and brought clarification to investment policies, investments will be made and we will inform council instead of asking them to approve as per Resolution 06-18.**

2. **We will have an annual finance report at each fiscal year end to inform all of what has occurred with city funds done by the investment officer.**

- 3. Investments will be posted on the website, no longer on the budget as that information changes more often.**
- e. **Consider and approve the City of Weston Lakes to go out for Request for Proposal Bank Depository Services and Investment Services. Quotes to go out to four local banks as recommended by the Investment Committee. These Request for Proposals are required by law every three to five years.** No motion was made.
- f. **Consider and take action on Resolution 02-21 Visa Bank Card Authorization.** Motion made by Mayor Pro Tem Linda Harnist to discuss. Seconded by Alderman Denis DeLuca. Motion made by Mayor Pro Tem Linda Harnist to approve Resolution 02-21 Visa Bank Card Authorization. Seconded by Alderman Denis DeLuca.

Ayes: All

Noes: None

MOTION PASSED

- g. **Consider and take action on Resolution 03-21 Policy regulating the movement of city funds from the designated Depository Bank to the designated Investment Bank as proposed by the investment committee.** Motion made by Alderman Trent Thomas to discuss. Seconded by Alderman Ted Case. Motion made by Mayor Pro Tem Linda Harnist to amend motion On Resolution 03-21 Policy regulating the movement of City funds from the designated Depository Bank to the designated Investment Bank as proposed by the investment committee, to change ...when fund have reached \$85,000. to ...when funds have reached \$62,500. Also change, "Operating funds over \$60,000, shall be transferred as soon as the balance is exceeded by \$25,000 at the designated Depository Bank." to ...transferred as soon as the balance is exceeded by \$2,500 at the Depository Bank. Seconded by Alderman Ted Case.

Ayes: All

Noes: None

MOTION PASSED

- h. **Consider and take action to approve the contract between the City of Weston Lakes and Sherri R. Scheffer, CPA, PLLC. To conduct the audit for FY 2019-2020.** Motion made by Ted Case to discuss. Seconded by Alderman Denis DeLuca. Motion made by Alderman Bill Ragle to approve the contract between the City of Weston Lakes and Sherri R. Scheffer, CPA, PLLC. To conduct the audit for FY 2019-2020. Seconded by Alderman Trent Thomas.

Ayes: All
Noes: None
MOTION PASSED

8. Review and approve Meeting Minutes:

March 23, 2021

September 22, 2020

Motion made by Mayor Pro Tem Linda Harnist to approve Meeting Minutes: March 23, 2021 and September 22, 2020. Seconded by Alderman Bill Ragle.

Ayes: All
Noes: None
MOTION PASSED

9. Review update from council on latest developments on pursuing a contractual agreement between MUD81 and Aqua Texas to merge water supplies in cases of emergency and take appropriate action. Postponed last month due to after action plans after the freeze.

Alderman Trent Thomas gave an update on latest developments on pursuing a contractual agreement between MUD81 and Aqua Texas to merge water supplies in cases of emergency, is still in limbo because of the freeze. Mayor Neal made a motion to postpone and bring back in July. Seconded by Alderman Bill Ragle.

Ayes: All
Noes: None
MOTION PASSED

10. Discuss and take possible action on the use of drones within the City of Weston Lakes. They are currently used by Real Estate Agents to take pictures of homes for sale and by any person who can purchase the device. Do we want to limit the use of drones or allow people to do whatever they wish? Limit use to not allow spying on neighbors, at what height above someone's home can they hover, can they fly through the neighbor's backyard, look into windows? Take pictures and or video, record what your front door locks look like? Tabled

11. Consider and take possible action on 36A Resolution 05-21 in Support of the Amendment to the HGAC 2045 Regional Transportation Plan. Motion made by Mayor Pro Tem Linda Harnist to approve 36A Resolution 05-21 in Support of the Amendment to HGAC 2045 Regional Transportation Plan. Seconded by Alderman Bill Ragle.

Ayes: All
Noes: None
MOTION PASSED

12. **Discuss and take possible action on FirstNet status being given to city council members, municipal officers and Emergency Management Team leaders for cell phone usage to include service on their personal phones at the city monthly rate. This could be done at no cost to the city.** Tabled

13. **Discussion and authorization for the Mayor to sign the Annual Franchise Payment Calculation with CenterPoint Energy Houston Electric, LLC implementing the adjusted franchise fee payment on July 1, 2021.** Motion made by Mayor Pro Tem Linda Harnist to authorization for the Mayor to sign the Annual Franchise Payment Calculation with CenterPoint Energy Houston Electric, LLC implementing the adjusted franchise fee payment on July 1, 2021. Seconded by Alderman Bill Ragle.
Ayes: All
Noes: None
MOTION PASSED

14. **Discuss and take possible action on the City of Weston Lakes once again hosting swimming lessons with grant monies from Fort Bend County.** Motion made by Alderman Bill Ragle to discuss. Seconded by Alderman Denis DeLuca. Postponed until next month and put on May's Agenda for Council to select two members of the City Council to be Facility Managers with the Weston Lakes Country Club.

15. **Consider and take possible action on approving the city secretary's job description.** Motion made by Alderman Bill Ragle to discuss. Seconded by Alderman Denis DeLuca. Motion made by Alderman Denis DeLuca to approve the City Secretary's job description that was proposed by Olson and Olson, with the amendments as described by Alderman Bill Ragle. Seconded by Alderman Trent Thomas.
Ayes: All
Noes: None
MOTION PASSED

16. **Discussion and appropriate action regarding Resolution No. 04-21. A Resolution of the City Council of the City of Weston Lakes, Texas, establishing the 1093 Rails to Trails Local Government Corporation; and, accepting, approving, and adopting the Articles of Incorporation and the Bylaws of the 1093 Rails to Trails Local Government Corporation.** Motion made by Mayor Pro Tem to approve Resolution No. 04-21. A Resolution of the City Council of the City of Weston Lakes, Texas, establishing the 1093 Rails to Trails Local Government Corporation; and, accepting, approving, and adopting the Articles of Incorporation and the Bylaws of the 1093 Rails to Trails Local Government Corporation. Seconded by Alderman Bill Ragle.

Ayes: All
Noes: None
MOTION PASSED

17. Discuss and take possible action on amending Resolution 02-09. Motion made by Mayor Pro Tem Linda Harnist to discuss. Seconded by Denis DeLuca. Mayor called for a vote.

Ayes: All
Noes: None
MOTION PASSED

Alderman Denis DeLuca state that he would like to make a series of motions.

1. To put on the Agenda to get the City Secretary a key to the office lobby.
2. To put on the Agenda for the City Secretary to be Administrator of the City website.
3. To put on the Agenda to hold City Council Meetings in person.

18. Adjournment.

MEETING ADJOURNED AT 7:41 pm

Respectfully submitted,

Ramona Neal
Mayor,
City of Weston Lakes

Jenni McJunkin
City Secretary,
City of Weston Lakes