



Incorporated May 2008

City of Weston Lakes

PO Box 1082 ★ Fulshear, Texas 77441
(281) 533-0907

Minutes of Regular City Council Meeting Office 365 Virtual Meeting Tuesday, May 25, 2021 at 6:00 pm

To Join: [Click Here](#)

Phone: 321.754.9478 Phone Conference ID: # 771264917

- 1. Call to Order.** The Regular City Council Meeting was called to order at 6:00 p.m. on Tuesday, May 25, 2021, by Mayor Ramona Neal A quorum was present.

Council Members Present:

Mayor Ramona Neal
Mayor Pro Tem Linda Harnist
Alderman Denis DeLuca
Alderman Ted Case
Alderman Trent Thomas
Alderman Bill Ragle

City of Weston Lakes Staff Present:

City Secretary, Jenni McJunkin
Jamie Neal Emergency Management Coordinator
Katie Rutherford w/Olson & Olson virtually attended

Absent: NA

- 2. Statement of rules regarding virtual meetings. Please mute all devices and wait to be called upon before you speak. If you fail to follow directions and noise from your device causes disruptions to the meeting, you will be muted. If after three attempts to stop the disruption the noise continues, you may be disconnected to protect the integrity of the meeting. Disruption of a city council meeting in person may result in your removal and we reserve the right to remove any one who disrupts virtual meetings.**
Council, please raise your virtual hand to be recognized to speak. This is the procedure given at the O365 training session for city council on January 13, 2021. Please adhere to the training. Any interruptions will not be recognized.

3. **Invocation and Pledge of Allegiance by Alderman Thomas.** Mayor Ramona Neal led the Council in the Invocation and Alderman Trent Thomas led the Council in the Pledge of Allegiance.
4. **Reading of Public Statement Rules and Public Statements.** City Secretary, Jenni McJunkin read the following statement: "Each individual who wishes to make a public comment should use the chat function in Office 354, or email Mayor and City Secretary before the meeting and include your name and phone # and topic of conversation. Please keep self-muted until asked to speak. On Phone calls to unmute hit *6. Three minutes will be allotted for conversation. City Council may respond." People who spoke: No one.
5. **Mayor's Comments**
6. **Discussion and authorization of Resolution 07-21 authorizing the Mayor to procure AT&T phones for city council members, execute contract and authorize that all phones have a two-year contract.** Motion made by Alderman Trent Thomas to discuss and authorization of Resolution 07-21 authorizing the Mayor to procure AT&T, First Net phones for City Council members, execute contract and authorize that all phones have a month to month contract or one-year contract. Seconded by Mayor Pro Tem Linda Harnist.
Ayes: All
Noes: None
MOTION PASSED
7. **Financials and Investments:**
 - a. **Review and approve April's financials.** Tabled
 - b. **Consider and approve the City of Weston Lakes to go out for Requests for Proposals of Bank Depository Services and Investment Services as is required by local government code every three to five years.** Motion made by Mayor Pro Tem Linda Harnist to consider and approve the City of Weston Lakes to go out for Requests for Proposals of Bank Depository Services and Investment Services as is required by local government code every three to five years. Seconded by Alderman Ted Case.
Ayes: All
Noes: None
MOTION PASSED
 - c. **Update council on meeting with CPA: On May 20, 2021 at 10:00AM Mayor Neal, city secretary Jenni McJunkin and Sherri Schefer, CPA met to discuss moving of funds within the budget.** Update was given by Mayor Ramona Neal.
 - d. **Discussion and consideration of an ordinance amending the 2020-2021 FY Budget. This will include certain line item increases and decreases for:**

1. **Funding of Legal Representation for City by moving money to line-item Legal Representation for City from other line-items to create \$26,000 of additional funds as legal fees are increasing with the PIA requests, having the city attorney attend the meetings and creation and updating of policies that has been requested by city council. Line-item Legal Representation for city will now read \$56,000.**
2. **Funds in the amount of \$800.00 from TML Risk Pool Insurance to Investigation budget line. This will increase the Investigation budget line amount from \$6,000 to \$6,800 to pay the entire invoice.**
3. **Creating a budget line item and fund the line item for AT&T phones for city council by moving \$100 from Training, seminars and travel.**
4. **Creating a budget line item for Emergency Management to purchase back-up generator and conversion kit.** Removed after discussing and voting on item # 10.

Motion made by Mayor Pro Tem Linda Harnist on items 7d1, 7d2 and 7d3, above.

Ayes: All

Noes: None

MOTION PASSED

10. **Authorize Emergency Management to purchase a portable power back-up generator and conversion kit to run on propane/natural gas/gasoline in the amount up to \$1,800.00.** Motion made by Alderman Ted Case to authorize emergency management to purchase a portable power back-up generator and conversion kit to run on propane/natural gas/gasoline in the amount up to \$1,800.00.

Ayes: Alderman Trent Thomas

Noes: Alderman Ted Case, Alderman Bill Ragle, Mayor Pro Tem Linda Harnist and Alderman Denis DeLuca,

MOTION Failed

8. Review and approve Meeting Minutes:

April 27, 2021 Motion made by Mayor Pro Tem Linda Harnist to review and approve April 27, 2021 Meeting Minutes. Seconded by Alderman Ted Case.

Ayes: All

Noes: None

MOTION PASSED

May 12, 2021 Tabled

9. **Discuss and consideration authorizing Mayor to execute contract for Emergency Management activating sim card for Cradle Point use during emergencies, assisting FirstNet services.** Motion

made by Alderman Ted Case to discuss and consider authorizing Mayor to execute contract for Emergency Management activating sim card for Cradle Point use during emergencies, assisting FirstNet services. Seconded by Alderman Trent Thomas.

Ayes: All

Noes: None

MOTION PASSED

11. Discuss and take possible action on city council appointing two members for summer swim classes. Motion made by Alderman Ted Case to discuss and take possible action on City Council appointing two members for summer swim classes. Seconded by Alderman Trent Thomas. Postponed indefinitely

12. Discuss the role of a facilities liaison. Moved on by Mayor

13. Consider measures for Public Information Act requests and what council wants to accomplish with this policy. Katie Rutherford of Olson & Olson, is to create a policy concerning Public Information Act requests to be effective as of July 1, 2021, which will be posted on the City website.

14. Discussion and consideration of Ordinance relating to the floodplain management, amending Ordinance 01-20 Article 4, Administration, Section A. changing the Designation of the Floodplain Administrator to read as County Engineer of Fort Bend County, Texas as the Floodplain Administrator and that the Floodplain Administrator shall follow and enforce all regulations adopted by the county regarding Flood Damage Prevention. Motion made by Alderman Trent Thomas to discuss and consideration of Ordinance relating to the floodplain management, amending Ordinance 01-20 Article 4, Administration, Section A. changing the Designation of the Floodplain Administrator to read as County Engineer of Fort Bend County, Texas as the Floodplain Administrator and that the Floodplain Administrator shall follow and enforce all regulations adopted by the county regarding Flood Damage Prevention. Seconded by Alderman Ted Case.

Ayes: Alderman Trent Thomas

Noes: Alderman Ted Cas, Alderman Bill Ragle, Mayor Pro Tem Linda Harnist, and Alderman Denis DeLuca

MOTION Failed

15. Read and review the Records Retention Policy. Take possible action on approving documents. Training to be called by Mayor. Postponed until June agenda.

16. Review of proposed Harassment policy, discuss and amend as necessary. Training to be called by Mayor. Postponed until June agenda.

17. Review of proposed Ethics policy, discuss and amend as necessary. Training to be called by Mayor. Postponed until June meeting.

18. Discuss meeting in person at either location listed below:

e. **Irene Stern as a meeting place- cost estimates**

f. **Suite 112 at city hall building – costs estimates**

No motion made.

Alderman Denis DeLuca made a motion to put on the next agenda, June 2, 2021, the three replats that were not on this agenda which are for Amending Plat of Reserve at Weston Lakes, Section 1, a subdivision of 8.77 acres in the John Randon League, Abstract 76, City of Weston Lakes, Fort Bend County, Texas. Final Plat approval for Amending Plat No. 2 of Reserve at Weston Lakes, Section 5, a subdivision of 1.40 acres in the John Randon League, Abstract 76, City of Weston Lakes, Fort Bend County, Texas. Final Plat approval of Weston Lakes Section 8, Partial Replat No. 1, a subdivision of 0.91 acres in the John Randon League, Abstract 76, City of Weston Lakes, Fort Bend County, Texas. Seconded by Mayor Pro Tem Linda Harnist.

Ayes: All

Noes: None

MOTION PASSED

19. Adjournment.

MEETING ADJOURNED AT 7:15 pm

Respectfully submitted,

Ramona Neal
Mayor,
City of Weston Lakes

Jenni McJunkin
City Secretary,
City of Weston Lakes