

ORDINANCE NO. 07-2025**AN ORDINANCE OF THE CITY OF WESTON LAKES, TEXAS GRANTING AUTHORITY TO
CORRECT SCRIVENER'S ERRORS TO THE CITY ADMINISTRATOR AND CITY ATTORNEY**

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WHEREAS, the City of Weston Lakes, Texas desires to improve organizational clarity, consistency, and efficiency; and

WHEREAS, granting the City Administrator and City Attorney the authority to correct certain types of scrivener's errors without the need for formal City Council action is in the best interests of the City, in that it will allow for the prompt correction of the City's Code of Ordinances, ordinances, resolutions, and minutes adopted by the City Council or other City body without the need for re-adoption of the code provision, ordinance, resolution or minutes adopted without the need to take unnecessary City Council and staff time to make a formal correction; and

WHEREAS, the authority granted shall not be used to alter the substance or intent of any document.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF WESTON LAKES, TEXAS:**

Section 1. Grant of Authority.

The City Administrator and City Attorney are hereby each individually authorized to correct scrivener's errors in the: City's Code of Ordinances, ordinances, resolutions, and minutes adopted by the City Council or other City body without the need for re-adoption. This authority shall not be used to alter the substance or intent of any document.

Section 2. Definition of Scrivener's Error.

For the purposes of this section, a scrivener's error includes 1 or more of the following:

- (1) A misspelling;
- (2) A grammatical error;
- (3) A numbering error;
- (4) A cross-referencing error; or
- (5) An inconsistency with the rules of style for the document or code.

Section 3. Notices.

A correction to an ordinance, resolution or minutes shall be accompanied by a scrivener's note on or attached to the corrected ordinance, resolution or minutes using the template attached as Exhibit A.

Corrections to complete sections of the City's Code of Ordinances shall be noted therein.

Any such correction shall be reported within three months of such correction at a regular meeting of the City Council.


Section 4. Severability.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance shall be declared unconstitutional or invalid by a court of competent jurisdiction, such declaration shall not affect the validity of the remaining portions of this Ordinance.

Section 5. Effective Date.

This Ordinance shall take effect immediately upon its passage.

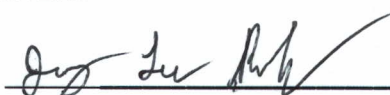
PASSED, APPROVED, and ADOPTED on this 20th day of May 2025.



Bob Wall, Mayor



ATTEST:



Jeremy Barcomb, City Administrator/ Secretary



Incorporated May 2008

City of Weston Lakes

PO Box 1082 ★ Weston Lakes, Texas 77441

8045 FM 359, Fulshear, Tx. 77441

(281) 533-0907

MEMORANDUM FOR RECORD

SUBJECT: CORRECTION OF SCRIVENER'S ERROR(S) ON:

February 31st 2007 Regular City Council Meeting Minutes

DISTRIBUTION: ALL CONCERNED PARTIES

DATE: 12 MAY 2025

All Concerned Parties,

This is an example of a scrivener's note as required by City of Weston Lakes Ordinance 07-2025 Section 3.

The February 31st 2007 Regular City Council Meeting Minutes were passed with the incorrect meeting date in the footer. It has been changed from February 41st, 2006 to February 31st, 2007.

**This is an example of a scrivener's note as required by
City of Weston Lakes Ordinance 07-2025 Section 3.**

Yours in Service,

Jeremy Barcomb
City Administrator / Secretary
City of Weston Lakes, TX
281.533.0907

(SEAL)